

How to Set Up a Twitter Account

Objective: to create an account and profile, upload a photo, find and follow friends, check messages, send updates, and send directed messages for online networking

□ **STEP 1: Create an Account at <http://twitter.com/>**

- **Click Get Started—Join!**

Get Started—Join!

- **Fill out the form**


Username: Your URL: <http://twitter.com/>

Password: 6 characters or more (be tricky!)

Email Address: In case you forget something

- **Click inside the text box**
 - Type the words you see in the larger box above

Humanness:



The image shows a reCAPTCHA interface. At the top, two words are displayed in a distorted, handwritten font: "nounced" and "half-stay". Below the words is a text input field with the label "Type the two words:". To the right of the input field are three small icons: a refresh icon, a speaker icon, and a question mark icon. At the bottom right of the interface is the reCAPTCHA logo, which consists of a red 'C' shape and the text "reCAPTCHA™ stop spam. read books."

- Click the box if you want Twitter to email you any updates
- Click Terms of Service
 - Read the Terms of Service
- Click I Accept Create My Account



I want the inside scoop—please send me email updates!

By clicking on 'I accept' below, you confirm that you are over 13 years of age and accept the [Terms of Service](#).

□ STEP 2: Find Friends From Your Address Books

- Click Find Some Friends



What to do now:

1. Tell us what **you're** doing in the box above
2. **Find some friends** and follow what **they're** doing
3. **Turn on your mobile phone** to update your friends on the go

- **Type your email in the text box for email**
 - Click the down arrow to select your online account
- **Type your password in the text box for password**
- **Click Continue**
 - Twitter will search your address book to see if any of your friends have an account with Twitter

Search Web Email (Hotmail, Yahoo, Gmail, Etc.)

Your Email @

Email Password

Yahoo

Select...

Hotmail

Yahoo

AOL

MSN

Gmail

- Whether or not your friends have an account with Twitter, you can to your friends list
- **Select the friends you want to add to your Twitter address book**
 - Deselect the people you do not want to add
- **Click Done**

<input checked="" type="checkbox"/>	Select All Friends	
<input checked="" type="checkbox"/>	Name	email address
<input checked="" type="checkbox"/>	Name	email address
<input checked="" type="checkbox"/>	Name	email address

done!

STEP 3: Invite Friends

- **Click Find Some Friends**



What to do now:

1. Tell us what **you're** doing in the box above
2. **Find some friends** and follow what **they're** doing
3. **Turn on your mobile phone** to update your friends on the go

- **Enter the email addresses of your friends**
 - Separate each email address with a comma
 - Click Preview if you want to see what Twitter's invitation says
- Click Send

Or, Send Email Invitation

Enter some email addresses **Preview**

Send

Separate multiple email addresses with commas, ex: joe@twitter.com,jane@twitter.com

STEP 4: Find and Follow a Friend on Twitter

- **Click Home**

Home Find & Follow Public Timeline



- **Type an email address or name in the text box**
 - Type the email address of the person you are looking for on Twitter or type the person's name
- **Click Search**

Currently

I'm getting ready to cook dinner.

Notifications [add device](#)

Take Twitter with you! Set up your phone or IM!

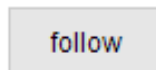
Stats

Following	○
Followers	○
Favorites	○
Direct Messages	○
Updates	2

People [invite more](#)

Find folks!

- **Click Follow**
 - *Follow* is on the right side of a person's profile
 - Click Follow when you find a friend you want to follow on Twitter



- **Click Home**

Home Find & Follow Public Timeline Settings



- **Click Following**
 - The people you are following will be listed
 - Click on the link for a person you are following
 - You will see the person's Twitter page with updates



□ **STEP 5: Create a Profile**

- **Click Settings**



- **Enter the URL for your website, blog, or other online profile**

More Info URL:

Have a MySpace or blog? Put the address here.

- **Type a short bio of yourself**
 - fewer than 160 characters
- **Hit Tab**
- **Type your location (city and state, country, etc.)**
- **Hit Tab**

One Line Bio:

About yourself in fewer than 160 chars.

Location:

Where in the world are you?

- **Click the box next to Protect My Updates**
 - Click the box if you do not want your updates available to the public
 - By checking the box, only the people you approve to follow your updates will see them
- **Click Save**



Protect my updates

Only let people whom I approve follow my updates. If this is checked, you WILL NOT be on the [public timeline](#).

Save



□ **STEP 6: Upload a Photo**

- **Click Settings**



- **Click Picture**



Account | Password | Phone & IM | Notices | Picture | Design

- **Click Browse**
 - Find the folder on your computer containing the photo you want
 - Select the photo
 - Click Open
- **Click Save**
- **Click Save**



Maximum size of 700k. JPG, GIF, PNG.

Browse...



Save



□ **STEP 7: Post an Update**

- **Click Home**



Home Find & Follow Public Timeline

- **Enter something about what you are doing in the text box**
 - Example: I'm getting ready to cook dinner.
- **Click Update**

What are you doing?

140



update

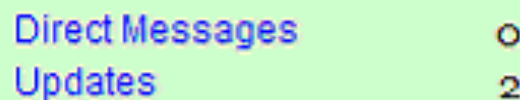
□ **STEP 8: Check Inbox and Send a Directed Message**

- **Click Home**



Home Find & Follow Public Timeline

- **Click Directed Messages**



Direct Messages	0
Updates	2

- **Check Inbox**
 - Any directed messages sent to you will be listed

Sent

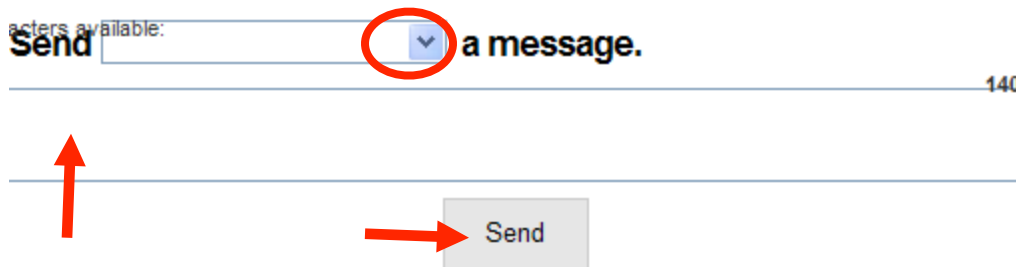
Inbox

Messages Sent Directly to You

You haven't received any direct messages just yet.

- **Send a Directed Message**

- Click the arrow to the right of the box next to *Send*
 - Select the person from your friends' list to whom you want to send the message
- Click inside the text box and type your message
- Click Send



- **STEP 9: Exit Twitter**

- **Click Sign out**

[Public Timeline](#) [Settings](#) [Help](#) [Sign out](#)